

YEARLY CALENDAR FOR OFFICE EMPLOYEES (MONDAY - FRIDAY)

Public holiday
Work day 249

Day off by company
Weekend 100

Day off in lieu
Day off 16

January						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
			13	14	15	16
5	6	7	8	9	10	11
17	18	19	20	21	22	23
12	13	14	15	16	17	18
24	25	26	27	28	29	30
19	20	21	22	23	24	25
1/12	2	3	4	5	6	7
26	27	28	29	30	31	
8	9	10	11	12	13	

Work day 21 Weekend 9 Day off 1 31

February						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
						1
						14
2	3	4	5	6	7	8
15	16	17	18	19	20	21
9	10	11	12	13	14	15
22	23	24	25	26	27	28
16	17	18	19	20	21	22
29	10	2	3	4	5	6
23	24	25	26	27	28	
7	8	9	10	11	12	

Work day 15 Weekend 4 Day off 9 28

March						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
						1
						13
2	3	4	5	6	7	8
14	15	16	17	18	19	20
9	10	11	12	13	14	15
21	22	23	24	25	26	27
16	17	18	19	20	21	22
28	29	30	1/2	2	3	4
23	24	25	26	27	28	29
5	6	7	8	9	10	11
30	31					
12	13					

Work day 22 Weekend 9 Day off 0 31

April						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
		1	2	3	4	5
			14	15	16	17
6	7	8	9	10	11	12
19	20	21	22	23	24	25
13	14	15	16	17	18	19
26	27	28	29	1/3	2	3
20	21	22	23	24	25	26
4	5	6	7	8	9	10
27	28	29	30			
11	12	13	14			

Work day 20 Weekend 8 Day off 2 30

May						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1	2	3
				16	17	18
4	5	6	7	8	9	10
18	19	20	21	22	23	24
11	12	13	14	15	16	17
25	26	27	28	29	30	1/4
18	19	20	21	22	23	24
2	3	4	5	6	7	8
25	26	27	28	29	30	31
9	10	11	12	13	14	15

Work day 20 Weekend 10 Day off 1 31

June						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
16	17	18	19	20	21	22
8	9	10	11	12	13	14
23	24	25	26	27	28	29
15	16	17	18	19	20	21
1/5	2	3	4	5	6	7
22	23	24	25	26	27	28
8	9	10	11	12	13	14
29	30					
15	16					

Work day 22 Weekend 8 Day off 0 30

July						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
		1	2	3	4	5
			17	18	19	20
6	7	8	9	10	11	12
22	23	24	25	26	27	28
13	14	15	16	17	18	19
29	1/6	2	3	4	5	6
20	21	22	23	24	25	26
7	8	9	10	11	12	13
27	28	29	30	31		
14	15	16	17	18		

Work day 23 Weekend 8 Day off 0 31

August						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
					1	2
					19	20
3	4	5	6	7	8	9
21	22	23	24	25	26	27
10	11	12	13	14	15	16
28	29	30	1/7	2	3	4
17	18	19	20	21	22	23
5	6	7	8	9	10	11
24	25	26	27	28	29	30
12	13	14	15	16	17	18
31						
19						

Work day 21 Weekend 10 Day off 0 31

September						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6
		26	21	22	23	24
7	8	9	10	11	12	13
25	26	27	28	29	1/8	2
14	15	16	17	18	19	20
4	5	6	7	8	9	10
21	22	23	24	25	26	27
11	12	13	14	15	16	17
28	29	30				
18	19	20				

Work day 20 Weekend 8 Day off 2 30

October						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
				21	22	23
5	6	7	8	9	10	11
25	26	27	28	29	1/9	2
12	13	14	15	16	17	18
3	4	5	6	7	8	9
19	20	21	22	23	24	25
10	11	12	13	14	15	16
26	27	28	29	30	31	
17	18	19	20	21	22	

Work day 22 Weekend 9 Day off 0 31

November						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
						1
						23
2	3	4	5	6	7	8
24	25	26	27	28	29	30
9	10	11	12	13	14	15
1/10	2	3	4	5	6	7
16	17	18	19	20	21	22
8	9	10	11	12	13	14
23	24	25	26	27	28	29
15	16	17	18	19	20	21
30						
22						

Work day 21 Weekend 9 Day off 0 30

December						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6
		23	24	25	26	27
7	8	9	10	11	12	13
29	30	1/11	2	3	4	5
14	15	16	17	18	19	20
6	7	8	9	10	11	12
21	22	23	24	25	26	27
13	14	15	16	17	18	19
28	29	30	31			
20	21	22	23			

Work day 22 Weekend 8 Day off 1 31